INSTRUCTOR COURSE SUBMISSION ACKNOWLEDGEMENT

If a COPE-Approved Administrator/Provider is submitting a course on behalf of the instructor, the instructor must acknowledge the submission and the Administrator/Provider must attach the signed acknowledgement when submitting the course.

SAMPLE INSTRUCTOR ACKNOWLEDGEMENT

I, [INSERT NAME] acknowledge that this course, [INSERT COURSE TITLE], meets all the COPE requirements. I give my approval for [INSERT SUBMITTER NAME of ORGANIZATION NAME] to submit this course for COPE qualification on my behalf.

_Instructor Signature and Date_